

**TRANSPORT REQUEST FORM**

Parent(s)/Guardian(s) name and initials:	
Address:	
Postcode:	Date of move:
Telephone Number:	Mobile:

**Details of child(ren) for whom Parent/Guardian is requesting transport to school:**

Name of Child(ren)	Date/s of Birth	School/s	Date started

Is this your catchment area school ? YES / NO/ DON'T KNOW

If No, did you express a preference for this school? YES / NO

Or were you offered it as an alternative school by School Admissions? YES / NO

Were you offered the school place on denominational grounds? YES/ NO/ N/A

**Reasons for request:**

- I/We are in receipt of maximum level of working tax credit (a copy of your Working Tax Credit entitlement must be attached to this form).
  
- My child(ren) is/are entitled to free school meals or I/We are in receipt of Income Support, Job Seekers Allowance (income based) Working Tax Credit or Child Tax Credit up to a maximum of £15,575 (a copy of your benefit entitlement must be attached to this form).
  
- I/We wish to pay for transport (denominational grounds).
  
- Medical – (if there is a medical reason that prevents the **child** from getting to and from school, a report from the Clinical Medical Officer or GP must be included with this form)
  
- Personal / Compassionate – (please provide details overleaf and a supporting letter from or contact details of your Social Worker or Education Welfare Officer etc should be included)
  
- Housing Issue (please provide details overleaf and a supporting letter or contact details of your Housing Officer must be included)

**Do you or a member of your family own/have use of a car?** **YES / NO**

Type of Transport requested (eg Bus Pass or Petrol Wear & Tear etc) \_\_\_\_\_

How does your child get to school now? \_\_\_\_\_

Date from which transport is being requested \_\_\_\_\_

How long is transport being requested for \_\_\_\_\_  
(NB transport on temporary housing grounds is only offered for a MAXIMUM of 6 months/2 terms)

