

FAIR PROCESSING NOTICE 2008/2009

HEADTEACHER'S DECLARATION FORM

Please complete this form and return to the address indicated no later than Friday 24th October 2008 :

Name of Headteacher :

School Name and Address :

Postcode :

Telephone Number :

DCSF No :

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I, the headteacher, confirm that a Fair Processing Notice (Layer One) has been issued to parents of all current pupils at the school and to the pupils themselves where appropriate. In addition, a system is in place to ensure that a Fair Processing Notice (Layer One) is issued to the parents of new pupils as part of the school's enrolment process and to the new pupils themselves where appropriate.

Signed :

Date :

Please return this declaration by posting it/faxing it to:

The Planning & Performance Team (FAO Sophie Porter)
Joint Commissioning
Children's Services Directorate
County Hall
Dorchester
Dorset
DT1 1XJ

Fax Number: 01305 224499